

FORM 5

Custom Stand Design Appraisal



Event Name	
Company Name	ABN
Address	
	Post Code
Contact Name	Mobile
Prof/ Dr/ Mr/ Mrs/ Ms/ Miss	Position
Phone	Fax
Email	
Onsite Contact	Mobile
Prof/ Dr/ Mr/ Mrs/ Ms/ Miss	Position
Stand Name	Site No
Installation Date	Removal Date
Installation Time	Removal Time

STRUCTURAL

Size of stand (m ²)			
Maximum height of stand?			
Does this stand have a ceiling?	Yes		No
What are the dimensions of the ceiling?			

FLOORING

Does your stand have a raised floor?	Yes		No
What is the height of the floor?			
Is the floor edge ramped?	Yes		No
Is there ramped access for persons with disabilities?	Yes		No

ELECTRICAL

All electrical equipment to be used on the stand is tested and tagged in accordance with AS3760: 2003?	Yes		No
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DOCUMENTATION

Dimensioned Floorplan provided	Yes		No
Dimensioned Elevations provided	Yes		No
Photographs provided	Yes		No
Engineers certificate provided	Yes		No
Documentation provided to Event Organiser	Yes		No

Appraisal by the ACC will not include the assessment of the stands structural integrity and or design. Should it be deemed necessary the ACC may request the additional assessment by a qualified engineer or qualified professional. All associated costs shall remain the responsibility of the stand builder/exhibitor.